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To: Test Coordinators

Subject: ACT State and District Testing: Information about Accommodations on the ACT

This email contains information about accommodations on the ACT® college readiness assessment. The following topics are covered:

- available test accommodations
- accommodations resources online
- accommodations training online
- the deadline for requesting ACT-Approved Accommodations
- upcoming Q&A sessions
- registering for a Q&A session

Please share this information with any staff assisting with accommodations requests.

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### Available Accommodations

The following test accommodations are available for the ACT:

- **ACT-Approved:** These are determined by ACT in compliance with the Americans with Disabilities Act (ADA) and the *Diagnostic and Statistical Manual of Mental Disorders*, 4<sup>th</sup> or 5<sup>th</sup> Edition.
  - **Locally Approved:** These are determined by the test coordinator (TC) following specific ACT policies.
  - **State-Allowed:** These are determined by the TC following state or district guidelines.
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### Accommodations Resources

You can access resources needed to request or arrange accommodations for the ACT at the following link:

- *ACT-Approved Accommodations Request/Header/Procedures*  
[http://www.act.org/aap/pdf/AccomsRequest\\_Header\\_Procedures\\_EM\\_MM\\_2015.pdf](http://www.act.org/aap/pdf/AccomsRequest_Header_Procedures_EM_MM_2015.pdf)
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### Accommodations Training

Training snippets are available at these links:

- Guiding Principles for ACT-Approved Accommodations  
<http://www.act.org/aap/video/GuidingPrinciplesforACT-ApprovedAccommodations>
- Requesting ACT-Approved Accommodations  
<http://www.act.org/aap/video/RequestingACT-ApprovedAccommodations>
- Providing Locally Approved Accommodations on the ACT  
<http://www.act.org/aap/video/ProvidingLocallyApprovedAccommodationsontheACT>
- Providing State-Allowed Accommodations on the ACT  
<http://www.act.org/aap/video/ProvidingState-AllowedAccommodationsontheACT>

*Note: Use Internet Explorer 9 or later, Safari 5.1 or later, or Google Chrome 17 or later to view the snippets.*

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### Deadline for Requesting ACT-Approved Accommodations

ACT must receive all requests from your school by **November 21, 2014**.

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### Upcoming Q&A Sessions

ACT will provide Q&A sessions to answer any questions you have about test accommodations. The registration window is now open and will close on **October 20, 2014**.

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### Registering for a Q&A Session

To register for a session, click on the link beside your preferred date and time below, and enter the appropriate information.

Date	Time	URL to Register
October 22, 2014	7 a.m. Alaska time	<a href="https://act.ilinc.com/register/vsmfspir">https://act.ilinc.com/register/vsmfspir</a>
October 22, 2014	11 a.m. Alaska time	<a href="https://act.ilinc.com/register/pcxktzk">https://act.ilinc.com/register/pcxktzk</a>

You'll receive a confirmation email after you register, and a reminder email 24 hours before the session. The reminder email contains the link to join and a phone number to call for audio.

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### Contacting Us

If you have questions, you may:

- Contact us electronically via the Contact Us web page at <http://www.act.org/aap/state/contact.html>
- Call us at 800.553.6244, ext. 2800 with standard time questions
- Call us at 800.553.6244, ext. 1788 with accommodations questions, or email accommodations questions to [ACTStateAccoms@act.org](mailto:ACTStateAccoms@act.org)

*Note: Documents related to your testing program may be found on the website listed at the top of your Checklist of Dates.*

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Thank you,  
ACT State and District Testing Team

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